

**Please Initial next to each item for your child to participate in Dance Discovery's Programs:**

\_\_\_\_\_ **Recital** - Required for all classes except Yoganastics, Lunch at the Theatre, and Toddler. **May 19-20** for students at Stepping Stone and Four Seasons. **June 2-3** for students at Tarrytown (American Legion), Central Studio, Bright Horizons, Abacus, and Children's Center of Austin. Rehearsals will be held the week prior to each show weekend in lieu of classes.

\_\_\_\_\_ **Initial payment information** - I understand that in order to hold a space in a class, I will need to pay the annual family registration fee at this time, and an installment payment if Sept 1, 2011 has passed. The start date will be the first class visited. There are no free classes. All charges are electronically processed, physical checks are voided and not deposited in a bank. A prorated amount will be charged if I am registering after the class start date. A service fee will be applied to my account to process declined, unfunded, or rejected payments because it drops out of the automated system when a scheduled payment does not successfully complete and a staff member has to request another attempt to collect.

\_\_\_\_\_ **Good email address required** - Parents must have a **valid e-mail address** on file with Dance Discovery, that is read routinely, so they can receive time sensitive communications from the staff. I understand that Dance Discovery has a paperless administration process and the primary mode of contact is via e-mail, which I will monitor and read routinely and will not mark as "spam"

\_\_\_\_\_ **Automatic bank drafts** - Registration means agreeing to **automatic withdrawals** from your account on file, which will run at 12:01 AM on the transaction date. All payment information must remain current and provided 7 days in advance of any monthly charges, including new billing zip code, new expiration date, and name changes. *All charges are processed electronically—physical checks are voided and are not deposited in a bank.*

\_\_\_\_\_ **PAYMENT END DATES** -Only public classes at Tarrytown (American Legion), Steiner Ranch Children's Center of Austin, and the Central Studio will have a designated ending month and final 9th installment payment on May 1, 2012. Children taking dance through their childcare center at Steiner Ranch Children's Center of Austin, Bee Caves, Jester, Bright Horizons, Stepping Stone, Four Seasons, and Abacus School of Austin will be billed continuously year round with no end date until I give 30 day drop notification. Public classes at Avery Ranch are also billed year round with no end date until I give 30 day drop notification.

\_\_\_\_\_ **PHOTOGRAPHY AND VIDEO** - Dance Discovery has my permission to photograph and videotape my child during classes and performances. I agree that these images of my child may be used for ongoing public advertisements.

\_\_\_\_\_ **SCHOOLS & CENTERS** -I understand that if my child takes a class on a day that s/he attends Abacus School, Four Seasons, The Children's Center, Stepping Stone, or Bright Horizons, s/he will need to arrive to school in dance attire. Students will not be taken to dance without the proper attire.

\_\_\_\_\_ **INSTALLMENT PLAN** - I also authorize Dance Discovery to automatically charge my account for my monthly payment on the first of each month, as well as a costume fee for each class enrolled and a recital fee per child for the Spring Recital. (Toddler, Yoganastics, and Lunch at the Theatre classes will not require a recital fee because their performance will be in the studio.) A \$30 service fee may be applied to my account when it is no longer in the automated system due to a declined, unfunded, or rejected payment.

\_\_\_\_\_ **REFUNDS AND DROPS** - You must give us 30 days notice if you wish to drop a class. A student may only **drop a class** by calling the Central Studio office at 419-7611. Dance Discovery teachers can not edit payments. Daycare centers and preschools do not provide withdrawal information to our staff, parents must do this themselves. Drops may not be made for the months of May and August as these are culminating months for our programs. If I drop a weekly class, I understand that I am responsible for paying tuition for the 30 days after notification. If I owe a tuition balance, I will be notified of the final payment via e-mail before it is processed. After the first class, all tuition and fees are non-refundable once paid. If I drop after the second class the first tuition installment, registration fee, costume fee, and recital fee are nonrefundable. Camps are nonrefundable, a \$15 processing fee will be charged to transfer to another camp/class with openings.

\_\_\_\_\_ **DISEASE CONTROL** - I understand the children may not attend class within 24 hours of fever or vomiting and all open sores must be covered completely.

\_\_\_\_\_ **POLICIES** -I understand that Dance Discovery has the right to change these policies at any time and I will be emailed policy change notifications.

**RELEASE of LIABILITY** - I agree to release Michelle Denny and Dance Discovery of Austin LLC, its instructors and assistants, Abacus School of Austin, The Children's Center of Austin, Stepping Stone Schools, Four Seasons, Bright Horizons, The American Legion Post 76, and Mark Cashman from any liabilities including accidents, injuries or other occurrences.

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

STUDENT'S NAME:	Our CLASS NAME:	Our CLASS DAY & TIME:
EMAIL – for class messages only:	D.O.B.                      AGE on 8/31: /                      /	LOCATION- Ex: Avery Ranch:
PARENT #1:	HOME PHONE:	CELL PHONE #1:
PARENT #2:	WORK PHONE :	CELL PHONE #2:
STREET ADDRESS:	CITY & ZIP CODE:	ALTERNATE PHONE:
How you heard about us:	(Child Care Center Only) Days child attends school:    M   T   W   TH   F	(Child Care Center Only) Classroom Name: